Zoom Connect Instructions

1. Setup Zoom Software – first time only
   a. Open a browser and visit https://zoom.us/test
   b. Click the **Join** button
      i. Firefox
         1. In Firefox, you'll get a window to **Launch Application**
         2. Close this window, and on the webpage click the link to **download & run Zoom**
         3. Download and run the installer to install Zoom
      ii. **Chrome**
         1. Click the link to **download & run Zoom**
         2. Download and run the installer to install Zoom
   c. The Zoom application will launch
2. Join a Zoom meeting
   a. Launch the Zoom application
   b. Click **Join a Meeting**
   c. Type in the meeting number: 798974305
   d. Type in your name and click **Join**, you can also check the box to **Turn off my video** if desired
   e. You'll get a window prompting you to select an audio option. You can either join by phone or over the internet
   f. Before joining, you can click on **Test Computer Mic & Speakers** to make sure your computer's audio is setup and working properly
   g. When ready, click **Join Audio Conference by Computer**, or click the **Phone Call** tab to view the dial in information
   h. If all goes well, you'll be in the meeting